



UNIVERSITA' DEGLI STUDI DI GENOVA  
AREA DIDATTICA  
SERVIZIO SEGRETERIE STUDENTI  
SETTORE DOTTORATO DI RICERCA, SCUOLE DI SPECIALIZZAZIONE, ESAMI DI STATO E MASTER

**Disclaimer: Please note that only the Italian version of the present call for applications, issued with Rector's Decree No 1885 of 15.05.2020, is legally binding, the English version is provided for informational purposes only. The original Italian version is available at <https://unige.it/usg/it/dottorati-di-ricerca>**

Call for applications for admission to PhD programmes at Università di Genova – 36th cycle  
Application deadline: June, 15th, 2020 at 12 noon (CET)

THE CHANCELLOR

In accordance with

- Presidential Decree n. 382 of 11.07.1980, published in the G.U. n. 209 of 31.07.1980 concerning the revision and reorganization of university teaching profiles and roles, within the context of management and methodology testing ;
- Law 476 of 13.08.1984, published in the *Gazzetta Ufficiale* (Italian Official Gazette, from now on G.U.) G.U. No. 229 of 21.08.1984 concerning the rules and regulations governing grants and Doctoral Research Courses in Universities, and subsequent modifications and integrations;
- Article 4 of Law 210 of 03.07.1998, published in the G.U. No. 155 of 06.07.1998 and subsequent modifications and integrations;
- The Decree of the President of the Council of Ministers of 09.04.2001, published in the G.U. No. 172 of 26.07.2001 relating to the uniformity of payment regarding the right to university education;
- The University Student Rules and Regulations issued by Chancellor Decree No. 1218 of 16.09.2014, and subsequent modifications and integrations;
- Ministerial Decree, No. 270 of 22.10.2004, published in the G.U. No. 266 of 26.11.2004, containing the modifications to the rules and regulations concerning the rules for the didactic freedom of the universities, approved by the Minister for Universities and Scientific and Technological Research, with decree No. 509 of 3 November 1999;
- Ministerial Decree 25.01.2018 with which the annual amount of the grant to attend the Doctoral courses has been established at € 15.343,28 gross, including social security expenses to be paid by the payee;
- Law No. 240 of 30.12.2010 published in the G.U. No. 10 of 14.01.2011 containing rules and regulations for the organisation of universities, academic personnel and employment, as well as Government Power of Attorney to boost the quality and efficacy of the university system;
- The Statute of the University of Genoa, issued by Chancellor Decree No. 490 of 07.12.2011, published in the G.U. General Series No. 290 on 14.12.2011, and subsequent modifications and integrations;
- Ministerial Decree No. 45 of 08.02.2013, published in the G.U. No. 104 of 06.05.2013, with which the Rules and Regulations relative to the Doctoral Courses were issued and which determine the general criteria and the requirements for the setting up of the Doctoral Courses and the suitability of the venues, as well as the criteria for the establishment of the Doctoral Courses by the authorized institutes;
- Chancellor Decree No. 347 of 05.06.2013 containing the University's Rules and Regulations for the Doctoral Courses and following modifications and integrations;
- Ministerial Decree Prot. 639 of 19.08.2014, Prot. 760 of 6.10.2017, Prot. 1891 of 20.07.2018 and Prot. 913 of 15.10.2019 for the accreditation of the Doctoral Courses of the University of Genoa;
- The note by MIUR (Ministry of Education, University and Research) Prot. no. 3315 of 1. 2.2019 on “Guidelines for the accreditation of Doctoral Courses”;
- The note by MIUR Prot. n. 7757 of 11.03.2020 on "Operative indications for Doctoral Courses 36<sup>th</sup> cycle academic year 2020/21”;
- The proposals for the setting up of Doctoral Courses – 36<sup>th</sup> cycle – with administrative seat at the University of Genoa, presented by the University Departments and the relevant coordinating bodies for University research regulated by the Statute;
- The resolutions of the Academic Senate during the sessions of 18.02.2020 and of 17.03.2020;
- The resolutions of the Board of Governors during the sessions of 19.02.2020 and of 18.03.2020;
- The agreement for the setting up of a doctoral course in “Digital Humanities. Digital Technologies, The Arts, Languages, Cultures and Communication” entered into force on 8.05.2020;
- The agreement with the Italian Institute of Technology Foundation (Fondazione Istituto Italiano di Tecnologia) for the setting up of Doctoral Courses in “Bioengineering and Robotics”, “Neurosciences”, “Science and Technology of Chemistry and Materials” and

- “Science and Technologies for Electronic Engineering and Telecommunications” and “Physics and Nanosciences”, entered into force on 4.05.2020 and the addition dated 13.05.2020;
- The “Collaboration agreement between Queen Mary University of London and the University of Genoa” for the implementation of the Joint Doctorate in Interactive and Cognitive Environments (EMJD ICE), approved by the board of directors on 29.04.2020 and in process of signing;
  - The “Collaboration agreement between the University of Genoa and CARLOS III University of Madrid” for the implementation of the Joint Doctorate in Interactive and Cognitive Environments (EMJD), signed on 8.06.2018;
  - The agreement between the University of Genoa and IRCCS Giannina Gaslini Institution for the implementation and functioning of the Doctoral Research Course in Paediatric Sciences, signed on 12.5.2017, and the note from IRCSS Gaslini prot. 4239/20 of 10.2.2020 concerning the financing of 3 grants for the 35<sup>th</sup> cycle;
  - The agreements between the University of Genoa and Fincantieri SpA for the financing of grants within the following PhD courses: “Marine Sciences and Technologies”, “Science and Technology for Electrical Engineering, complex systems for mobility”, “Science and Technology for Electronic and Telecommunication Engineering” and “Security, Risk and Vulnerability” entered into force on 7.04.2020;
  - The agreements entered into with external Institutions/Organizations for the financing of grants;
  - The resolutions of the Departments and research facilities of the University of Genoa for the financing of grants.

## HEREBY DECREES

### Article 1 – Implementation

1. There is a call for application for the admission to the 3-year Ph.D. courses – 36<sup>th</sup> Cycle – as per **Appendix A**, with administrative seat at the University of Genoa.
2. The public exam shall proceed according to the following instructions as indicated in **Appendix A** for each course on the basis of:
  - qualifications/publications;
  - qualifications/publications and an interview;
3. According to the present call, by qualifications/publications we hereby imply the personal information contained in the application and in the curriculum vitae, reference letters, research projects, other qualifications mentioned under art. 3, paragraph 2, letter d), and paragraphs 3 and 4 of this public call.
4. The following information for each course is specified in Appendix A:
  - the Coordinator of the course;
  - the Department or any relevant coordinating Board for research;
  - the number of places and grants, specifying the amount and the backers, also in relation to single curricula, if present;
  - the number of places (if any) for people holding a foreign degree or employees of Companies who carry out specialised activities ;
  - the names of partners, in the case of doctoral courses set up in partnership with other Universities and/or public and private bodies with the requirements of high cultural and scientific qualifications;
  - the awarding of dual and/or joint certification, in the case of doctoral courses in association or partnership with other Universities;
  - the information concerning the timetable, the contents and the testing procedures and the research themes for each course or course curriculum.
5. The number of grants may be increased on the basis of special agreements with public and private bodies, to be defined before the expiry date of this public call.
6. The increase in the number of grants can determine an increase in the number of possible Doctoral candidates.
7. Should the Ministry withdraw accreditation or not authorize it for one or more courses based on the procedures laid out by Ministerial Decree N. 45 of 08.02.2013, the implementation of the courses involved will be immediately suspended;
8. The information concerning the courses activated, the possible increase of the number of grants/places- according to the previous paragraphs 5 and 6-, as well as the timetable of the tests published in Appendix A of this notice of public exam, may be updated/amended on the university Internet site at <https://unige.it/usg/it/dottorati-di-ricerca> up to 15 days before the beginning of the tests.

### Article 2 – Admission Requirements

1. Candidates who – within the expiry date of this public call – hold a degree conferred according to the rules and regulations in force prior to the reform of didactic freedom in universities, or a specialist/II level degree or an equivalent foreign academic qualification, may apply for the selection procedure without age or citizenship limitations. Candidates who obtain their degree after the expiry date of this notice shall be conditionally admitted as long as they receive their degree within the final date of 31 October 2020.
2. In case of a foreign degree and judged suitable, if the qualification has not been deemed equivalent yet, the candidate shall require that this recognition be granted for public exam purposes only. In such cases candidates shall also enclose the following documents:

#### A) IF THE QUALIFICATIONS ARE ISSUED BY A NON-EU COUNTRY:

- a) a translation of the academic qualifications duly notarized by the Italian diplomatic or consular office of the Country in which the qualifications were obtained;
- b) a “Dichiarazione di Valore” (Declaration of Value) of the qualifications prepared by the Italian diplomatic-consular Representatives, that is located in the Country where the qualifications were obtained.

#### B) IF THE QUALIFICATIONS ARE ISSUED BY A EU COUNTRY:

The documents at points a) and b) provided for in the previous paragraph may be replaced by the Diploma Supplement delivered by the University which has issued the title, according to the standards of the EU and UNESCO/CEPES;

3. The decree of equivalence shall be accepted solely for admission to the public exam and to enrol in the course.

4. If the Italian diplomatic or consular office does not provide the documentation in time for the application, applicants should enclose all the documentation available .

The consequent decree of equivalence shall be accepted on condition that the legal translation and the “Dichiarazione di Valore” (Declaration of Value) be presented within the deadline for enrolment by the candidates who have been admitted.

5. The issuing of the above-mentioned documentation and of a residence permit so that foreign nationals can participate in the tests and attend the course is regulated by the Ministry for Universities and Research, procedures concerning the access of foreign students to courses for the academic year 2020-2021.

### Article 3 – Application

1. Applications for the selection procedure shall be submitted by means of the online procedure available at the address <http://servizionline.unige.it/studenti/post-laurea/dottorato>, **by 12 noon (Italian time) of 15 June 2020** (the expiry date of the public call). The application date of submission is certified by the electronic system which, at the expiry of the deadline, will no longer allow access and the sending of the application.

2. Applications shall report (self-certification) – under the candidates’ responsibility and at the risk of exclusion from the public exam – the following information:

- a) the applicant’s full name, tax code, date and place of birth, place of residence, contact telephone number and postal address chosen for the purposes of this selection. Foreign nationals should supply an address in Italy, otherwise that of their Embassy in Italy as the agreed place of domicile. Tax codes can be omitted by foreign applicants if unavailable, though this should be clearly stated;
- b) the possible condition of disability and the required aid;
- c) the title of the Doctoral course, and, if required, the curriculum and the research theme the candidate is applying for. The candidate may present his/her application for admission to no more than **two curricula** of the same course. **Please note that a separate application must be filled in for each course and/or specialization chosen. Applications submitted after 12 noon of 15 June 2020 shall not be taken into consideration.**
- d) the applicant’s citizenship;
- e) the type and name of degree held, date, grade and name of the awarding University or the equivalent qualification granted by a foreign University, as well as the documentation in which its equivalence has been granted or the request for equivalence issued for admission purposes only as per art. 2. Should the candidate graduate after the expiry date for admission to the public exam selection procedure, as long as he/she holds a degree within and not later than **31 October 2020**, s/he shall be conditionally admitted and shall, **at the risk of exclusion**, complete the application by means of self-certification of the degree awarded to be presented to the Servizio Segreteria Studenti – Settore dottorato di ricerca, scuole di specializzazione, esami di stato e master at the email address [dottorato@segreteria.unige.it](mailto:dottorato@segreteria.unige.it), enclosing a copy of a valid document of identity, **within and not later than 31 October 2020** (postmarks will not be accepted as proof of posting);
- f) the possible situation of ‘grant holder from a foreign country’ or ‘grant holder within a specific syllabus of International Mobility’;
- g) only for the public exam selections involving an interview: a statement whereby the candidate indicates the foreign language s/he wishes to prove knowledge of during the interview (see list in Appendix A);
- h) only for foreign students participating in selections based on an interview: adequate knowledge of Italian;
- i) only for the public exam selections that involve qualifications and publications: adequate knowledge of English;
- j) a commitment to duly communicate each/any change in residence or address;

3. Candidates may choose not less than one and not more than three referees to support their candidature, except for those courses in Appendix A which exclude the presentation of reference letters. The referees must be university professors or experts in the subject. The referee letters must be sent directly by the referees, within the expiry date of the public notice exam, to the Coordinator of the doctoral course to the address indicated in Appendix A. The names, status and work place of the referees chosen by the candidates must be stated in the applications.

4. The following documents should also be attached by means of the on-line procedure:

- a) a valid identity document, passport for non EU citizens
- b) the candidates’ curriculum vitae et studiorum containing all the information relevant to the subject themes of the doctoral course the candidate is applying for. This information, for example, may concern: previous research and/or work experience, any other qualifications (study qualifications included), certifications, publications, patents, etc.;
- c) a research project concerning one or more research themes of the doctoral course candidates are applying for as indicated in Appendix A (max. 10 pages, unless otherwise specified in Appendix A);
- d) a document containing the title and a brief description of their dissertation, as well as a list of the examinations, the marks and, if possible, a brief description of the relative syllabuses;
- e) any other qualifications/publications relative to the research themes dealt with in the course, each one not more than 10 pages long;
- f) only for those candidates who are applying as ‘grant holders from a foreign country’ or ‘grant holders within a specific syllabus of International Mobility’: documentation confirming the grant;
- g) any other documents required by the single course or curriculum indicated in Appendix A
- h) All attached documents must be in PDF format.

5. The documents as per the previous paragraph 4 may be either in Italian or English. Please refer to Appendix A for information on the submission of documents in other languages.

6. Pursuant to the Decree of the President of the Republic of the 28 December 2000, No. 445, the statements in the applications shall have the status of self-certification; in the case of false documents and false statements penal sanctions foreseen by art. 76 of the above-mentioned decree 455/2000 shall be applied. Should the rules and regulations concerning substitute statements (D.P.R. n. 445/2000 and subsequent modifications and integrations), not be applicable, candidates *are* however responsible (from a civil, administrative and penal point of view) for their statements.

This Administration reserves the right to ascertain the truthfulness of such statements as governed by laws in force. Candidates who make false statements shall automatically be excluded from enrolment and any grants awarded shall be retroactively withdrawn. Further administrative and/or penal sanctions foreseen by the laws and legislation in force may also be applied.

7. The University Administration cannot be held responsible for documentation which goes astray due to mistaken indications of residence and postal address given by candidates and / or due to the fact that candidates have not communicated any changes or have communicated them too late. Furthermore, this office cannot be held responsible for any mistakes in postal or telegraphic delivery.

**8. The University reserves the right to enforce, even after the public exam is over, sanctions which exclude candidates who have failed to comply with or meet up to the requirements herein established.**

#### **Article 4 – Admission Procedures**

1. Selective assessment for admission to the research doctoral courses is mainly concerned with establishing the candidates' aptitude for scientific research and is carried out by each Commission in the following manner:

a) in the selections based on qualifications/publications, the Commission shall previously establish the criteria for the comparative assessment of the qualifications/publications, also to determine their suitability, and will then draw up the classification list of candidates who have qualified;

b) in the selections based on qualifications/publications and an interview, the Commission shall previously establish the criteria for the comparative assessment of the qualifications/publications, also to determine their suitability and the criteria to evaluate the interview. The Commission will then draw up the classification list of candidates who have qualified for the interview. The classification list of the candidates shall be posted in the Department / specific areas for the research courses before the interview.

The interview will include the illustration of the research activities the candidate is interested in, also on the basis of previous activities stated in his/her *curriculum vitae et studiorum*, without prejudice to any different instructions described in Appendix A. The pass mark for the oral test is at least 40/60.

During the interview the candidate shall also prove his/her proficiency in a foreign language.

In the event of a protracted health emergency, the interview will take place electronically.

2. Whatever the type of public exam, should candidates obtain equal marks, grants shall be awarded on the basis of their income, as per the Decree of the President of the Council of Ministers 9 April 2001, whereas, for places without a grant, priority shall be given to the youngest candidate.

3. In order to sit the exams, candidates shall be asked to exhibit a valid identity document.

#### **Article 5 – Examining Commissions and their Functions**

1. The Chancellor, heard the Teaching Board, appoints, by means of a decree, the commissions charged with the task of carrying out the selective assessment of the candidates. The commissions are made up of at least 3 university professors for each course; they may be integrated by not more than 2 experts, who may also be foreign nationals, from public and private research institutions and structures.

2. Each examining commission shall establish the assessment criteria before viewing the applications and documentation submitted by the candidates.

3. At the end of each selection interviewing session the examining commission shall draw up a list of the names of the candidates examined and their respective marks. The list, after having been undersigned both by the President and the Secretary of the commission, shall be posted the same day on the department notice-board, or that of another faculty, where the exam took place.

4. Once the public exam tests have all been completed, the commission shall draw up the general list of successful candidates based on the sum of the marks achieved by each candidate in the single tests.

5. The final lists shall be announced on **10 August 2020**, and will appear solely on:

- the noticeboard of the relevant research Departments/facilities for the research courses;
- the noticeboard of the University;
- on the Internet address <https://unige.it/usg/it/dottorati-di-ricerca>

**No information whatsoever shall be posted to candidates' domicile.**

#### **Article 6 – Admission to the Courses**

1. Candidates are admitted to the courses according to the order in which they appear on the final list until all available places have been assigned.

2. Candidates successfully positioned in the final list for a place in more than one doctoral course or curriculum **shall choose** only one of them, under penalty of expiration, according to the terms indicated in article 8.

3. Research grant holders adequately positioned on the final classification list shall be admitted to the courses without being entitled to a grant. They shall nevertheless maintain their research grant.

4. State employees admitted to the doctoral courses during the regular length of time of the course benefit from the leave provided for by collective bargaining or, for civil servants, special leave of absence for study purposes, compatibly with the needs of the administration they belong to, according to art. 2 of Law No. 476 of 13 August 1984, and subsequent modifications, with or without allowance and excluding an explicit waiver, only if they have enrolled for the first time in a doctoral course, whatever the specific field.

5. Those enrolled in a medical specialization course in the University of Genoa may be admitted, if they win the public exam, to jointly attend the doctoral course in the same University only if it is the last year of the school of specialization and on condition that joint attendance is compatible with the activities and commitment requested by the school, and prior to permission granted by the board of the actual school. During the year of joint attendance the resident / post-graduate student may not receive the doctoral grant.

6. Candidates who have been assigned a grant funded by an external Institution may subscribe a non-disclosure agreement if provided for by the agreement between the external Institution and the University.

#### **Article 7 – Grants**

1. Grants are assigned according to the order of the final classification list.

2. Candidates who have been assigned the right to a grant may, in relation to the number and type of grants available, choose one among the various grants according to the order of the final classification list.

3. In the case of equal grades, the evaluation of candidates' incomes prevails for the assignation of grants, as per D.P.C.M. 9 April 2001.

4. Candidates who have already been awarded a grant for a doctoral course, can not benefit from it twice.
  5. The simultaneous use of other study grants is not allowed, except for those awarded by national or foreign institutions which integrate student research activities or training by means of trips abroad.
  6. The annual gross amount including social security expenses to be paid by the recipient of each grant is indicated **Appendix A**.
  7. The doctoral grant is paid in monthly postponed instalments, lasts one year and is renewed following the positive evaluation of the Teaching Board showing that the candidate carried out the required research activities in a regular and fruitful way during the previous year.
  8. The amount of the doctoral grant may be increased by up to 50% for an overall period up to 18 months, in case of a study period abroad authorized by the Teaching Board.
  9. From the first year onward, all PhD students with a PhD scholarship are entitled to a budget for research activities in Italy or abroad, for an amount that is equal, at least, to 10% of the grant. If the student does not complete successfully the programme of activities provided from year to year of the course, or forfeits it, the amount not used is available to the University for the same purposes.
  10. The grants of the doctoral research courses are subject to the payment of INPS (National Social Insurance Agency) contributions for separate management according to Law No. 335 of 8 August 1995, art. 2, paragraph 26, and subsequent modifications, two thirds are charged to the administration and one third to the grant holder. Graduate students benefit from all the associated rights and protection.
  11. The grant of the doctoral research courses is exempt from local taxes and income tax (IRPEF).
- Study grants enjoy fiscal concessions referred to in art. 4 of Law No. 476 of 13 August 1984.

#### **Article 8 – Schedule and contents of the application**

1. Candidates who have been admitted to the doctoral courses shall submit their enrolment applications by means of the relevant online procedure (<https://servizionline.unige.it/studenti/post-laurea/confermaPL>), according to the following deadlines:

Within 10 August	publication of final lists
Monday 31 August	opening of enrolments for candidates who have been assigned a grant
<b>Monday 7 September</b>	<b>last enrolment date for candidates who have been assigned a grant</b>
Tuesday 8 September	publication of the list of names for places with remaining grants on the website <a href="https://unige.it/usg/it/dottorati-di-ricerca">https://unige.it/usg/it/dottorati-di-ricerca</a>
<b>Monday 14 September</b>	<b>last date for the enrolment of candidates who have been assigned a grant according to the publication of 8.09.2020</b>
Tuesday 15 September	Publication of the list of names for places with remaining grants on the website <a href="https://unige.it/usg/it/dottorati-di-ricerca">https://unige.it/usg/it/dottorati-di-ricerca</a>
<b>Monday 21 September</b>	<b>last date for the enrolment of candidates who have been assigned a grant according to the publication of 15.09.2020</b>
Tuesday 22 September	publication of the list of names for places with remaining grants on the website <a href="https://unige.it/usg/it/dottorati-di-ricerca">https://unige.it/usg/it/dottorati-di-ricerca</a>
<b>Monday 28 September</b>	<b>last date for the enrolment of candidates who have been assigned a grant according to the publication of 22.09.2020</b>
<b>Tuesday 29 September</b>	publication of the list of names for <b>places with remaining grants</b> on the website <a href="https://unige.it/usg/it/dottorati-di-ricerca">https://unige.it/usg/it/dottorati-di-ricerca</a>
<b>Tuesday 29 September</b>	publication of the list of names for <b>places without grants</b> on the website <a href="https://unige.it/usg/it/dottorati-di-ricerca">https://unige.it/usg/it/dottorati-di-ricerca</a>
<b>Monday 5 October</b>	<b>last date for the enrolment of candidates who have been assigned a grant according to the publication of 29.09.2020 and of candidates without grants published 29.09.2020</b>
<b>The timing of any other repechages for places with and without grants will be published on the website page</b> <a href="https://unige.it/usg/it/dottorati-di-ricerca">https://unige.it/usg/it/dottorati-di-ricerca</a>	

The above mentioned dates are binding under penalty of expiration and postmarks shall not be deemed acceptable as proof of posting.

If applications are not sent in within those dates, it will be considered as a withdrawal from the PhD course, with or without a grant.

Even candidates who have not yet graduated must respect the aforementioned deadlines, besides having to send the required self-certification by the 31.10.2020.

#### **Article 9 – Withdrawals and Prohibitions**

1. Enrolment on another course which assigns an academic qualification, even from other Universities, is not allowed, except for medical specialization courses, according to the instructions in art. 6, paragraph 5.
2. Doctoral students with grants who drop out of the course during the year have the right to keep the portion of the grant which corresponds to the period of activity, if and only if the Teaching Board states that the students' activities up to that moment were regular and fruitful.
3. Candidates who are found to have made false statements shall be excluded from the course. Criminal punitive measures for the issuing of false documentation and untruthful statements may also be applied.

#### **Article 10 – Access and Attendance Fees**

1. All graduate students must pay the following amounts:



- a) a tax stamp of € 16,00 (to be carried out exclusively by means of the on-line services at the following address: <https://servizionline.unige.it/studenti/unigepay20/>)
- b) the regional right-to-education tax as per Regional Law 27.06.2012, No 22, when enrolling. The amount of university contributions for the University of Genova is established by the Regione Liguria on the basis of a regional law of 27 June 2012 n. 22.
- c) If payments are not carried out according to the above-mentioned terms, interest shall be paid on arrears.

#### **Article 11 – Organisation of the Courses**

1. The PhD courses start officially on 1st of November 2020, they last three years, ending on 31 October 2023.
2. Admission to the doctoral course involves an exclusive and full time commitment, apart from the possibility of a specific discipline in relation to what is foreseen in art. 6 paragraph 4.
3. With the approval of the Teaching Board, doctoral students may take part in research activities carried out by the University provided they are in line with their academic studies.
4. Regardless of the subject theme chosen by the candidate as per the aforementioned art. 3, paragraph 4. letter c), during the course the doctoral student shall carry out the research assigned to him/her by the Teaching Board.
5. Doctoral students, as an integral part of their educational process may, subject to the Teaching Board's permission and without any increase to the grant, undertake support teaching in degree courses and II level degree courses, as well as supplementary teaching, as long as it is well within the maximum limit of forty hours for each academic year. Medical doctoral students may take part in clinical-healthcare activities. Once the third year of the doctoral course is over, this limit is revoked.
6. Doctoral students may take leave of absence from the course in the following cases which shall be fully and duly certified: maternity, paternity, illness, attendance of postgraduate Master degrees or of Training courses necessary to qualify as special need teachers offered by the University of Genova. Absences may be made up at the end of the course. Should this prove unfeasible, graduate students shall sit the final doctorate examinations with the graduate students of the following Ph.D. cycle. Should the course interruption last more than 30 days, grants will be immediately withdrawn.
7. At the end of each year, doctoral students shall present the Teaching Board with a detailed written account of the activities carried out. The Teaching Board may ask for the account to be discussed according to procedures it has established. Then the Teaching Board, after conferring with the tutor, shall decide on admitting the doctoral student to the following year or to the final exam; should a student's performance be insufficient, they shall ask the Chancellor to order the exclusion of the doctoral student from the course.
8. Before the beginning of each academic year and by October, 31st (of the same academic year) doctoral students admitted on the basis of the previous subsection, must pay the specific fees mentioned in art.10 of this call and whose amount is defined every year. The proof of payment required to enrol in the following year, confirms that the enrolment procedures have been successfully completed. Failure to do so, according to art.8 comma 4 of the Regolamento di Ateneo per gli Studenti, will result in exclusion from the Programme.

#### **Article 12 – Conferment of Qualification**

1. The qualification of Postgraduate Doctor, abbreviated: "Dott.Ric" i.e. "Ph.D.", is awarded once the course is over following a public discussion of a research dissertation which will contribute to the improvement of knowledge or methodologies in the chosen field of research.  
At the end of the discussion, the dissertation, with a joint written motivated decision of the examining commission, is either approved or rejected. The examining commission, with unanimous vote, may assign first class honours for outstanding scientific results.

#### **Art. 13 – Personal Data Protection**

1. The personal data supplied by candidates will be processed by the University of Genova, "Area Didattica – Servizio Segreteria Studenti - Settore settore di ricerca, scuole di specializzazione, esami di stato e master" and used for selection and career procedures of the graduate students as per UE Regulations 2016/679 (GDPR – General Data Protection Regulation) and Legislative Decree 30/6/2003, n. 196 (General data Protection Regulation), in so far this is compatible.

#### **Article 14 – Availability and Information**

1. This call for public exams is available on the website of the University of Genova at the following address <https://unige.it/usg/it/dottorati-di-ricerca>. Further information may be obtained directly from the "Area didattica Servizio segreteria studenti - Settore settore di ricerca, scuole di specializzazione, esami di stato e master" at the email address [dottorato@segreteria.unige.it](mailto:dottorato@segreteria.unige.it)

THE CHANCELLOR